



# Barrow upon Soar Parish Council

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## Barrow upon Soar Cemetery Cotes Road Barrow upon Soar

In order to protect the appearance of the Cemetery for everyone's appreciation please observe the following rules.

### Grave space/Garden of Remembrance Space

It is recognised that the issue of grave and memorial decoration is a very personal and sensitive issue. The following rules have been designed to allow bereaved families the opportunity to decorate their family grave and memorial in a way which does not impact on safe access to graves and areas of the grounds and that does not prohibit or restrict works or maintenance of the grounds.

If there is any doubt about the suitability of any item to be placed on a grave/memorial then the Parish Council office should be contacted to seek guidance and the necessary permissions.

New graves are located in the bottom section, on both sides of the road.

### LAWNED GRAVES

Immediately following an interment, the soil will be mounded over the excavation to allow for settlement. A temporary marker is normally placed on all new graves stating the name of the deceased by the Funeral Director.

Following an interment, families are permitted to personalise the mounded area of the grave with temporary vases and other decorative items. However, all such temporary items must allow for safe access to all other graves/areas. The maintenance of the grave/pot area will be undertaken by the family. Where it is clear that the area is not being maintained or has become neglected/dilapidated or untended or where the area poses a health and safety hazard, the Council reserves the right to remove any or all items placed at any such time as is convenient to the Council.

Graves will be turfed approximately 12 - 18 months following interment. This is undertaken by the Parish Council, free of charge, when the ground has settled sufficiently.

Details regarding when the turfing programme is due to commence will be placed in the cemetery, at the Parish Council office and on the Parish Council website. Items not removed by the family at the commencement of the turfing programme will be removed by the Council's Contractor. The Council will not be responsible for the safe keeping of any items removed, which will be stored for 3 months then disposed of.

The lawn graves will be boxed mowed with grass cuttings collected to keep the area tidy.

Following the turfing of a grave decorative items may only be placed on the memorial headstone base. An area limited to a 12" wide strip directly in front of a permanent memorial may be cultivated if wished. The Council should be notified at the earliest opportunity if this is required. If cultivated, the deed holder is solely responsible for upkeep and keeping weed free. Planting is restricted to annual plants or bulbs which would not exceed 12" in height.

Headstone and flower holders are permitted subject to approval of the Council and must be placed at the head end of the grave. No items are permitted on the lawned area of the grave

The following items are not permitted at any time:

- Glass items, including bottles.
- Tins, including beer cans.
- Wind chimes or lighting, including solar powered lights.
- Fences, stones, chippings or boundary markers.

The Parish Council will not be held liable for any damage to items, whether caused during our maintenance of the grounds or by any other works or activities. The Council reserves the right to remove any item placed on any grave that is considered unsuitable, damaged, dilapidated, dangerous etc. Where appropriate, items removed will be stored for collection by the family, however the Council cannot be held responsible for their safe keeping. Should there be any infringements of these regulations which present a potential health and safety hazard, impair the maintenance operations or which, in the opinion of the Council be in a state of disrepair or unsightly, the Council reserve the right to remove or alter any works or items following adequate notice to the persons concerned.

### **GARDEN OF REMEMBRANCE PLOTS**

Plots in the Garden of Remembrance should not exceed 525mm centre to centre. In the interest of all, cultivation of these plots is not permitted. Approved memorials may be installed. The maintenance of the grave/plot area will be undertaken by the family. Where it is clear that the area is not being maintained or has become neglected/dilapidated or untended or where the areas poses a health and safety hazard, the Council reserves the right to remove any or all items placed at any such time as is convenient to the Council. Any decorative items must be placed within the plot area.

The following items will not be permitted at any time on a Remembrance plot:

- Glass items, including bottles.
- Tins, including beer cans.
- Wind chimes or lighting, including solar powered lights.
- Fences, stones, chippings or boundary markers.

### **CONTACT**

Where it is necessary to remove any items placed, the Council will, where possible, make reasonable attempts to contact the Deed owner or the applicant for cremation, and/or place notices within the area affected explaining the action taken. This will give the family the opportunity to remove the items. If items placed on a grave are considered to pose a significant hazard to visitors or staff or prohibit the maintenance of any area of the cemetery

grounds, items will be removed and we will then make reasonable attempts to contact the Deed owner or the applicant for cremation explaining the action taken. We appreciate that the person or persons placing the items may not be the Deed owner or the applicant for cremation; however, the Deed owner or the applicant for cremation may be aware of the persons placing the items and be able to explain the action taken. We will in all cases make reasonable attempts to contact the Deed owner or the applicant for cremation at the address shown in our records, it is therefore important to keep the Parish Council informed of any change of address to ensure that contact details and our records are kept up to date.

**MEMORIALS**

**All** memorials **MUST** have written approval from the Parish Council prior to their being erected and are subject to the following:

- Memorials must not be placed until full payment has been made.
- All memorials must be installed/fixed to BS8415 standard.
- All spoils must be removed from site following installation.

**SIGNED IN AGREEMENT OF THE ABOVE BY THE PURCHASER/NOMINATED REPRESENTATIVE OF THE DECEASED**

**SIGNATURE**.....

**NAME**.....

\*NAMMS guidelines – a copy is available at the Parish Council office